

PROCEEDINGS OF THE LIVINGSTON PARISH SCHOOL BOARD TAKEN AT A REGULAR SESSION HELD AT THE LIVINGSTON PARISH SCHOOL BOARD OFFICE, SCHOOL BOARD OFFICE CONFERENCE ROOM, 13909 FLORIDA BLVD., LIVINGSTON, LOUISIANA ON THURSDAY, JUNE 5, 2014.

The Livingston Parish School Board met in a regular session in the School Board Office Conference Room, 13909 Florida Blvd., Livingston, Louisiana on Thursday, June 5, 2014, at seven o'clock p.m. pursuant to the following notice:

May 30, 2014

There will be a Regular Meeting of the Livingston Parish School Board at the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on **THURSDAY, June 5, 2014**, at **SEVEN O'CLOCK P.M.** for the following purpose and to take whatever action is necessary:

1. Approval of the minutes of the School Board Meeting held on May 15, 2014
2. Discussion and action to renew Livingston Parish Sheriff's Office School Resource Officers contract – Sheriff Jason Ard
3. Consideration of a resolution providing for the canvassing of the returns and declaring the results of the special elections held in School District No. 4 of the Parish of Livingston, State of Louisiana, on Saturday, May 3, 2014, to authorize the incurring of debt and issuance of bonds therein - David Henderson, Foley & Judell, LLP
4. Approval of Notice of Substantial Completion for classroom addition, South Fork Elementary School - Ziler & Associates, "Professional of Record"; Stafford Construction Company, Inc., Contractor – Jim Ziler
5. Discussion and action on appointing a "Professional of Record" for Walker Freshman High School repairs and restoration – Board Member Jimmy Watson
6. Discussion and action on Tax-Exempt Status for drainage improvements at South Live Oak Elementary and Live Oak Middle Schools – Board Member Kellee Dickerson
7. Discussion and action on Tax-Exempt Status for drainage improvements at Live Oak Elementary School – Board Member Kellee Dickerson
8. Discussion and action on proposed use agreement for property located at 30750 Hwy 43, Albany, LA, 70711 - Board Member Sid Kinchen
9. Discussion and action on approval of Official Journal for 2014-2015 School Year - Superintendent John Watson
10. Worker's Compensation Claims Review – Risk Management Coordinator Wendy Gill
11. Introduction of Renewal Quotes for the following: - Insurance Consultant Carmel Breaux
 - A. Excess Worker's Compensation Insurance
 - B. Crime Insurance
12. Discussion and action on report of Athletic/Staff Committee meeting held on June 3, 2014
13. Discussion and action on the Superintendent's recommendation for the following positions:
 - A. Assistant Principal - Denham Springs High School
 - B. Substitute Principal - Freshwater Elementary School
 - C. Assistant Principal - Maurepas School
 - D. Assistant Principal - Springfield High School
14. Approval of Personnel Changes - Human Resource Director Bruce Chaffin (See attached list)
15. Approval of payment of invoices

(The Livingston Parish School Board reserves the right to enter into an Executive Session, if needed, in accordance with LSA-R.S. 42:17 et seq. to review matters of litigation strategy and settlement negotiations.)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Debra Sawyer of the LPPS Special Education office at (225) 686-4248. Notification 48 hours prior to the meeting will enable the LPPS to make reasonable arrangements to ensure accessibility to this meeting.

BY ORDER OF THE PRESIDENT,

Sincerely,

John Watson, Superintendent and Ex-Officio Secretary

The meeting was called to order by Mr. Malcolm Sibley and upon roll call the following members were present:

PRESENT: Ms. Kellee Dickerson, Dr. Milton Hughes, Ms. Karen Schmitt, Mr. Jeff Cox, Mr. James Watson, Mr. Keith Martin, Mr. Sid Kinchen, Mr. Malcolm Sibley
ABSENT: Mr. Buddy Mincey, Jr.

- 1. A motion was offered by Ms. Schmitt, seconded by Dr. Hughes to approve the minutes of the Livingston Parish School Board meeting held on May 15, 2014. The vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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2. A motion was offered by Mr. Kinchen, seconded by Mr. Watson to renew the Livingston Parish Sheriff's Office School Resource Officers Cooperative Endeavor Agreement effective July 1, 2014 – June 30, 2015, as presented by Sheriff Jason Ard. Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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3. The President announced that the next item on the agenda was to adopt a resolution providing for the canvassing of the returns and declaring the results of the special elections held in School District No. 4 of the Parish of Livingston, State of Louisiana, on Saturday, May 3, 2014, to authorize the incurring of debt and issuance of bonds therein. The following statement was read in open session by Assistant Superintendent Rick Wentzel:

Consideration of a resolution providing for the canvassing of the returns and declaring the results of the special elections held in School District No. 4 of the Parish of Livingston, State of Louisiana, on Saturday, May 3, 2014, to authorize the incurring of debt and issuance of bonds therein.

SCHOOL DISTRICT NO. 4 PROPOSITION

(BOND)

Shall School District No. 4 of the Parish of Livingston, State of Louisiana (the "District"), incur debt and issue bonds not exceeding \$25,000,000, in one or more series, to run not exceeding 20 years from date thereof, with interest not exceeding 8% per annum, for the purpose of acquiring and/or improving lands for building sites and playgrounds; including construction of necessary sidewalks and streets adjacent thereto; purchasing, erecting, renovating, expanding and/or improving school buildings and other school related facilities, and acquiring the necessary equipment and furnishings therefor, title to which shall be in the public; which bonds will be general obligations of the District payable from ad valorem taxes to be levied and collected in the manner provided by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974 and statutory authority supplemental thereto, with an estimated increase of 16.83 mills to be levied in the first year of issue above the 9.770 mills currently being levied to pay General Obligation Bonds of the District

It was shown that there was a total of 526 votes cast **IN FAVOR OF** the Proposition and a total of 456 votes cast **AGAINST** the Proposition, as hereinabove set forth, and that there was a majority of 70 votes cast **IN FAVOR OF** the Proposition.

Therefore, this Governing Authority does hereby declare and proclaim in open and public session that the Proposition was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, May 3, 2014.

Following the conclusion of the statement, a motion was offered by Mr. Watson, seconded by Mr. Cox to adopt the resolution and the vote on the motion was follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

And the resolution provides as follows:

RESOLUTION

A resolution providing for the canvassing of the returns and declaring the results of the special elections held in School District No. 4 of the Parish of Livingston, State of Louisiana, on Saturday, May 3, 2014, to authorize the incurring of debt and issuance of bonds therein.

(A copy of the legal proceeding is hereby attached and becomes a part of these minutes).

The President declared that the motion carried and was duly adopted.

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4. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the Notice of Substantial Completion for classroom addition, South Fork Elementary School - Ziler & Associates, "Professional of Record"; Stafford Construction Company, Inc., Contractor. Upon being submitted to a vote, the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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5. A motion was offered Mr. Watson, seconded by Mr. Cox to appoint Ziler & Associates as "Professional of Record" for Walker Freshman High School repairs and restoration, and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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6. A motion was offered by Ms. Dickerson, seconded by Ms. Schmitt to grant Tax-Exempt Status for drainage improvements at South Live Oak Elementary and Live Oak Middle Schools. Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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7. A motion was offered by Ms. Dickerson, seconded by Mr. Kinchen to grant Tax-Exempt Status for drainage improvements at Live Oak Elementary School. Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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8. Mr. Kinchen briefed the board on the recent purchase of property in Albany and expressed his concerns regarding the upkeep of the property. He informed the board that he was approached by a local group interested in leasing the former church and grounds under a standard lease agreement. Board Attorney Mark Boyer explained the lease agreement in further detail before a motion was offered by Mr. Kinchen, seconded by Mr. Cox to approve the proposed use agreement for property located at 30750 Hwy 43, Albany, LA, 70711. Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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9. A motion was offered by Ms. Dickerson, seconded by Ms. Schmitt to approve The Livingston Parish News as the Official Journal for the Livingston Parish School Board for the 2014/2015 school year for \$6.00 per square. The vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen, Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

10. Risk Management Coordinator Wendy Gill presented an annual claims review and provided a packet with the following information:

- Number of Claims by Policy Year
- Total Incurred by Policy Year
- Number of Claims by School
- Total Incurred by School
- Number of Claims by Department
- Total Incurred by Department
- Number of Claims by Cause
- Total Incurred by Cause
- Claims with over \$150,000 in Incurred Benefits

She also explained the training resources available to employees and plans for the future training.

11. Carmel Breaux, consultant with Norris Insurance Consultants, Inc., introduced the 2014 Excess Worker's Compensation renewal premium and presented three additional options for the SIR and corridor. She also introduced the Crime Insurance renewal premium. Both policies will be considered for approval at the next scheduled Board meeting.

12. Mr. Jimmy Watson presented the report of the Athletic/Staff Committee Meeting held on Tuesday, June 3, 2014, stating that the purpose of the meeting was for: (A copy of the Athletic/Staff Committee report is hereby attached, and becomes a part of these minutes).

A. Discussion and action on employment of summer helpers

Assistant Superintendent Joe Murphy presented the 2014 Summer Employees report for number of workers needed in each department/area with recommendations as follows:

- Painters – 0
- HVAC – 0
- Print Shop – 2
- Warehouse – 4
- Transportation – 0
- Central Office – 2
- Technology – 3
- Human Resources - 2

The Committee voted unanimously to approve the recommendation and present to the full board for approval. Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

13. A. The Superintendent recommended the appointment of Brandi Aucoin for the position of Assistant Principal, Denham Springs High School, with a performance based contract effective July 1, 2014 – June 30, 2016. A motion was offered by Ms. Schmitt, seconded by Dr. Hughes to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

B. The Superintendent recommended the appointment of Julie Dugas for the position of Substitute Principal, Freshwater Elementary School, effective June 9, 2014 – September 30, 2014. A motion was offered by Ms. Schmitt, seconded by Dr. Hughes to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

C. The Superintendent recommended the appointment of Jeri Mardelle Blount for the position of Assistant Principal, Maurepas School, with a performance based contract effective July 1, 2014 – June 30, 2016. A motion was offered by Mr. Martin, seconded by Mr. Kinchen to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley

NAYS: None

ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

D. The Superintendent recommended the appointment of Kimberly Freeman for the position of Assistant Principal, Springfield High School, with a performance based contract effective July 1, 2014 – June 30, 2016. A motion was offered by Mr. Martin, seconded by Mr. Kinchen to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley

NAYS: None

ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

14. A motion was offered by Mr. Kinchen, seconded by Mr. Cox to approve the Personnel List as submitted by the Personnel Department with the following change: (A copy of the Personnel List is hereby attached and becomes a part of these minutes).

LEAVES:

TEACHERS:

DELETE: 3. EMILY EDWARDS - SPRINGFIELD ELEMENTARY - KINDERGARTEN TEACHER -
PI SABBATICAL 2014/2015

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley

NAYS: None

ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

A motion was offered by Mr. Cox, seconded by Mr. Watson to approve the following Personnel Change:

LEAVES:

TEACHERS:

3. EMILY EDWARDS - SPRINGFIELD ELEMENTARY - KINDERGARTEN TEACHER -
PI SABBATICAL 2014/2015

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Sibley

NAYS: None

RECUSE: Mr. Kinchen

ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

A motion was offered by Mr. Kinchen, seconded by Mr. Watson to suspend the rules for the approval of a Personnel Addendum. The vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley

NAYS: None

ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

A motion was offered by Mr. Cox, seconded by Mr. Watson to approve the Personnel Addendum with the following

change: (A copy of the Personnel Addendum is hereby attached and becomes a part of these minutes).

APPOINTMENTS:

SECRETARIES:

- CHANGE:** 3. SUSAN P. MCLIN – CENTRAL OFFICE – BUSINESS SERVICES SECRETARY
SALES TAX SECRETARY EFF 6/23/14 **TO**
3. SUSAN P. MCLIN – SALES TAX – SALES TAX SECRETARY
SALES TAX SECRETARY EFF 6/23/14

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

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15. Payment of invoices was approved upon motion offered by Ms. Schmitt, seconded by Dr. Hughes and the vote on the motion was as follows:

YEAS: Ms. Dickerson, Dr. Hughes, Ms. Schmitt, Mr. Cox, Mr. Watson, Mr. Martin, Mr. Kinchen,
Mr. Sibley
NAYS: None
ABSENT: Mr. Mincey

The President declared that the motion carried and was duly adopted.

A meeting of the Budget/Goals Committee is scheduled for Tuesday, June 17, 2014 at 6:00PM.

There being no further business before the Board, the President declared that the meeting adjourn and the Board adjourned at 7:56PM until Thursday, June 19, 2014.

/s/ John Watson
John Watson, Superintendent
and Ex-Officio Secretary

/s/ Malcolm Sibley
Malcolm Sibley
President