

Zoom Intro: More Settings



General



Video



Audio



Share Screen



Chat



Virtual Background



Recording



Profile

**Click on each topic to see
the settings available for
that tab.**

General Settings

- Start Zoom when I start Windows
- When closed, minimize window to the notification area instead of the task bar
- Use dual monitors
- Enter full screen automatically when starting or joining a meeting
- Automatically copy invite link once the meeting starts
- Ask me to confirm when I leave a meeting
- Show my connected time
- Remind me minutes before my upcoming meetings
- Stop my video and audio when my display is off or screen saver begins

Reaction Skin Tone



[Back to More Settings](#)

Video Settings

Camera:

16:9 (Widescreen) Original Ratio

My Video: Enable HD

Mirror my video

Touch up my appearance

Meetings: Always display participant names on their video

Turn off my video when joining meeting

Always show video preview dialog when joining a video meeting

Hide non-video participants

Spotlight my video when I speak

Display up to 49 participants per screen in Gallery View

Did not see any video, [trouble shooting](#)

[< Back](#)

- Enable de-noise
- Enable hardware acceleration for video processing
- Enable hardware acceleration for sending video
- Enable hardware acceleration for receiving video

Video Rendering Method

Video Rendering Post Processing

Video Capturing Method

Advanced

[Back to More Settings](#)

Audio Settings

Speaker

Test Speaker

Speakers (Realtek High Definition...)

Output Level:

Volume: 

Microphone

Test Mic

Input Level:

Volume: 

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

[< Back](#)

Show in-meeting option to "Enable Original Sound" from microphone

Audio Processing

[Restore Defaults](#)

Suppress Persistent Background Noise ⓘ

Auto

Suppress Intermittent Background Noise ⓘ

Auto

Echo cancellation

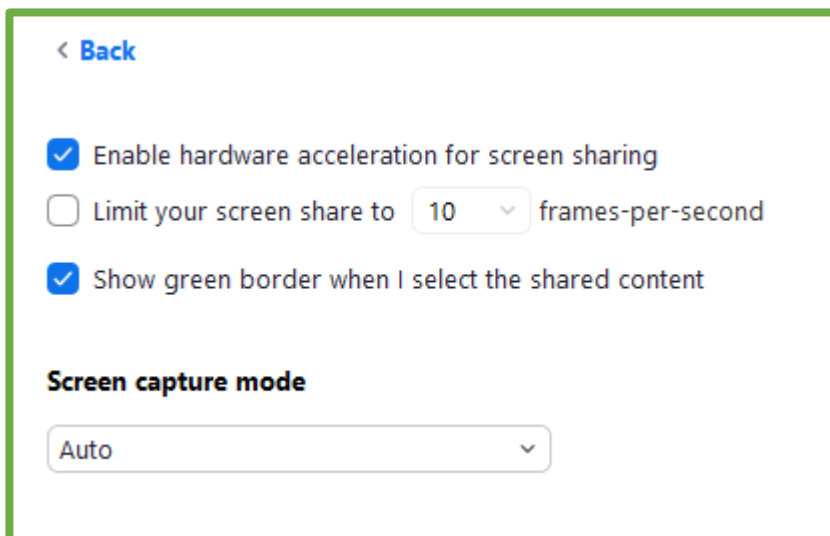
Auto

[Back to More Settings](#)

Share Screen Settings

- Enter full screen when a participant shares screen
- Maximize Zoom window when a participant share screen
- Scale to fit shared content to Zoom window
- Enable the remote control of all applications
- Side-by-side mode
- Silence system notifications when sharing desktop

Advanced



< Back

- Enable hardware acceleration for screen sharing
- Limit your screen share to frames-per-second
- Show green border when I select the shared content

Screen capture mode

[Back to More Settings](#)

Chat Settings

- Show "Code Snippet" button
- Include link preview
- Change my status to "Away" when I am inactive for minutes

Left sidebar theme Dark Light

Blocked users

Unread Messages

- Keep all unread messages on top
- Show unread message badge (**1**) for channels
- Move messages with new replies to the bottom of the chat

When viewing unread messages in a channel:

- Start at the first unread
- Start at the latest

Push Notifications

- All messages
- Only private messages and mentions
- Nothing

With exception for

Receive notifications for

- Notify me about new replies on messages I am following
- Do not disturb from: to
- Play sound when I receive a new message
- Mute notifications while I am in a meeting or on a call
- Show notification banner on screen until dismissed
- Show message preview (uncheck this option for privacy)

[Back to More Settings](#)

Virtual Background Settings

Choose Virtual Background



Add Image
Add Video

I have a green screen  Mirror my video

Customize your virtual background!

[Back to More Settings](#)

Recording Settings

Local Recording

Location:

9 GB remaining.

- Choose a location for recorded files when the meeting ends
- Record a separate audio file for each participant who speaks
- Optimize for 3rd party video editor [?](#)
- Add a timestamp to the recording [?](#)
- Record video during screen sharing
 - Place video next to the shared screen in the recording
- Keep temporary recording files [?](#)


Cloud Recording

[Back to More Settings](#)

Profile Settings



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Edit My Profile

Change My Subscription

View Advanced Features

[Back to More Settings](#)